**Developing a training accreditation scheme – training provider tester group**

**Information for prospective group members**



**What is this project about?**

We are currently developing a brand-new online Training Locator to help employers of Personal Assistants source appropriate training for their PAs. This was identified as a key area of work within our national [PA Training Framework](https://www.sdsscotland.org.uk/projects/a-national-framework-to-support-employers-with-pa-training/).

We would like all training providers listed on the Training Locator to evidence they have met, or are working toward meeting, the following standards:

* PAs and Employers can **train together**
* Training is **co-produced** with disabled people
* **Public reviews** of the training are accessible to PA Employers and their PAs.

To help establish whether available training meets these standards, we are seeking to develop an accreditation process. As well as identifying training that meets these standards, it is hoped the accreditation process will support training providers to develop their practice. The accreditation process will be free of charge for organisations to participate in.

To ensure the accreditation process is appropriate to training providers and easy to complete, we are seeking to work with existing training providers as User Testers, to co-design the process.

**What will the User Tester group do?**

User testers will help us by:

* Telling us about their experience of going through an accreditation process- What went well? How can we make it as easy as possible to become accredited?
* Test and provide feedback on the accreditation process

**Who are you looking for to join the group?**

We are looking for involvement from organisations who have gone through some kind of accreditation scheme (e.g. Scottish Moving and Handling Passport Scheme register member, SQA Approved Centre, etc.).

Ideally, for our user group we would like to speak to providers who provide training on the following topics:

**The PA Role**

* Role of a Personal Assistant

**Specialist or Medical Related Training**

* Moving and Assisting
* First Aid
* Autism

**Rights and the Law**

* Disability Equality

We intend to list further topics at a later stage- if you deliver other training on other topics relevant to Personal Assistant Employers and their Personal Assistants, we’d be keen to hear about this, so we can get back in touch with you when we are ready to begin listing new topics on the Training Locator.

**What will be involved if I take part?**

We expect the User Tester group will meet around 3 times between the end of October and Christmas.

The meetings will be online by Teams and last around 2 hours.

There may be things we ask group members to do in between meetings, such as testing out certain aspects of the accreditation process and giving us feedback.

User testers who support us with this process will also have the chance to be some of the first providers listed on the Training Locator.

The first meeting is scheduled to take place online on Thursday 31st October.

**How do I sign up?**

If you are interested in joining the User Tester group, or you’d like to find out more, please contact Zoe McIntyre, Development Support Officer:

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